

## **Student Privacy and Confidentiality Declaration**

Students attending placements at Health New Zealand Te Whatu Ora are expected to comply with privacy and confidentiality obligations. It is important that you read the below and then sign to show that you understand.

Breaches of confidentiality and misuse of information are very serious. They will bring into question your awareness of professional responsibilities and fitness to practice in the future.

If you fail to comply, then your organisation you are enrolled in may take disciplinary action against you and/or we may terminate your placement.

### **Terms and conditions of Placement**

1. When on placement, you may receive personal, health, professional, or commercial information about other people or organisations. Because of your role, you will be entrusted with confidential<sup>1</sup> and/or personal information<sup>2</sup>.
2. You will comply with the Health Information Privacy Code 2020 and the Privacy Act 2020 and treat all such information as confidential and only use it for the purpose we provide it to you. That means that you must not discuss it or disclose it to anyone except where you have permission to do so, the information is publicly known, or you are permitted to do so by law (please speak to the placement provider or your lecturer regarding when this applies).
3. You must not make such information public, including adding it to social media or making unauthorised copies of such information. You must also not make any comments about Health NZs' patients/clients that you engage with as part of your placement to the media unless you have written permission.
4. As part of your professional learning, you can discuss personal/health information of patients/clients with Health NZ staff and lecturers/teachers of your enrolled organisation who are supporting your placement; and other students enrolled in your programme where it is appropriate for them to have access to such personal/health information because of their study.
5. Where you discuss personal/health information in accordance with paragraph 5 above, the obligation of confidentiality in relation to that information applies to the person you discussed the information with.

I confirm I have read the above and agree to comply with it as part of my placement (please sign, write your name and date):

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_

<sup>1</sup> Commercial information includes any information about the business or financial affairs, property, client base, commercial activities or any other information that is of commercial value to a person or organization

<sup>2</sup> Personal and/or health information is any information concerning a patient/client of a placement provider, including their condition, treatment, circumstances, characteristics or history. This also includes former clients/patients and those who are deceased.